

# TOROS ÜNİVERSİTESİ

Vocational School  
Justice

## Course Information

NOTARY LAW					
Code	Semester	Theoretical	Practice	National Credit	ECTS Credit
		Hour / Week			
ADL247	Fall	2	0	2	2

Prerequisites and co-requisites	None.
Language of instruction	Turkish
Type	Elective
Level of Course	Associate
Lecturer	Lec. Ahmet YEŞİLDAĞ
Mode of Delivery	Face to Face
Suggested Subject	None.
Professional practise ( internship )	None
Objectives of the Course	It aims to provide enough information about notary public affairs to high school graduates of the profession who may face many times in working life, working with notary public or even in different fields.
Contents of the Course	Notary Law No. 1512 and Regulation on Notary Public Law

## Learning Outcomes of Course

#	Learning Outcomes
1	To master notary legislation.
2	To be able to carry out the transactions in the notary public.
3	Being informed about notary profession.
4	Do not master the notary profession principles.

## Course Syllabus

#	Subjects	Teaching Methods and Technics
1	General provisions.	Lecturing, sampling, discussion.
2	Admission to the Notary Public.	Lecturing, sampling, discussion.
3	Appointment to Notary, Notary and proxy and signature authority.	Lecturing, sampling, discussion.
4	The oath of the notary public, the guarantee, signature and seal samples.	Lecturing, sampling, discussion.
5	Notary office.	Lecturing, sampling, discussion.
6	Notary liability and rights.	Lecturing, sampling, discussion.
7	Notaries' duties.	Lecturing, sampling, discussion.
8	Mid-term.	Exam
9	The shape of the notary operation.	Lecturing, sampling, discussion.
10	The transactions whose income will be distributed.	Lecturing, sampling, discussion.
11	Charges, taxes, fees and pictures of the notaries will be charged.	Lecturing, sampling, discussion.
12	Responsibilities of notaries.	Lecturing, sampling, discussion.
13	Turkey notaries association.	Lecturing, sampling, discussion.

14	Notary public works in foreign countries.	Lecturing, sampling, discussion.
15	An overview.	Lecturing, sampling, discussion.
16	Final Exam	Exam

## Course Syllabus

#	Material / Resources	Information About Resources	Reference / Recommended Resources
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## Method of Assessment

#	Weight	Work Type	Work Title
1	40%	Mid-Term Exam	Mid-Term Exam
2	60%	Final Exam	Final Exam

## Relationship between Learning Outcomes of Course and Program Outcomes

#	Learning Outcomes	Program Outcomes	Method of Assessment
1	To master notary legislation.	2, 9, 15	1, 2
2	To be able to carry out the transactions in the notary public.	2, 15	1, 2
3	Being informed about notary profession.	15, 16	1, 2
4	Do not master the notary profession principles.	15, 16, 18	1, 2

PS. The numbers, which are shown in the column Method of Assessment, presents the methods shown in the previous table, titled as Method of Assessment.

## Work Load Details

#	Type of Work	Quantity	Time (Hour)	Work Load
1	Course Duration	14	2	28
2	Course Duration Except Class (Preliminary Study, Enhancement)	14	2	28
3	Presentation and Seminar Preparation	0	0	0
4	Web Research, Library and Archival Work	0	0	0
5	Document/Information Listing	0	0	0
6	Workshop	0	0	0
7	Preparation for Midterm Exam	1	1	1
8	Midterm Exam	1	1	1
9	Quiz	0	0	0
10	Homework	0	0	0
11	Midterm Project	0	0	0
12	Midterm Exercise	0	0	0
13	Final Project	0	0	0
14	Final Exercise	0	0	0
15	Preparation for Final Exam	1	1	1
16	Final Exam	1	1	1
				<b>60</b>