

TOROS ÜNİVERSİTESİ

Faculty Of Health Sciences

Course Information

FOREIGN LANGUAGE (ENGLISH) IV					
Code	Semester	Theoretical	Practice	National Credit	ECTS Credit
		Hour / Week			
ING202	Spring	3	0	3	4

Prerequisites and co-requisites	
Language of instruction	Turkish
Type	Required
Level of Course	Bachelor's
Lecturer	Lect.Ebru GÜVENÇ
Mode of Delivery	Face to Face
Suggested Subject	None
Professional practise (internship)	None
Objectives of the Course	This course intends to develop students' language skills in their fields. This course is committed to practical communicative methodology.
Contents of the Course	This course is a 3 hour course aims to empower students with language which they need to carry out their career goals. To this end the course provide the students with background in major concepts and ample opportunities for students to build awareness and practice the language in real-life scenarios. The course provide opportunities to practice language students need for work in their profession.

Learning Outcomes of Course

#	Learning Outcomes
1	Developing academic speaking, listening, writing, and reading skills
2	Identifying related terminology
3	Developing personal strategies for reviewing new related vocabulary
4	Using vocabulary in a variety of academic speaking, listening, writing, and reading activities
5	Discussing a variety of topics needed for work in the students' professions
6	Evaluating a variety of texts

Course Syllabus

#	Subjects	Teaching Methods and Technics
1	Unit 4. Promotions Reading: Promotions Listening and Speaking: Showing Gratitude Writing: Writing an e-mail Announcing the Promotion of an Employee	Communicative Method, Task-Based Method, Audio Lingual Method
2	Unit 5. Terminations Reading: Reasons for Termination Listening and Speaking: Delivering Bad News Writing: Writing an Essay	Communicative Method, Task-Based Method, Audio Lingual Method
3	Unit 6. Scheduling Reading: Scheduling Listening and Speaking: Providing Options Writing: Completing a Schedule	Communicative Method, Task-Based Method, Audio Lingual Method
4	Unit 7. Meetings 1 Reading: Memo Listening and Speaking: Describing Mixed Results Writing: Writing a meeting evaluation	Communicative Method, Task-Based Method, Audio Lingual Method
5	Unit 8. Meetings 2 Reading: Agenda for Monthly Review Listening and Speaking: Talking about Priorities Writing: Writing an Agenda	Communicative Method, Task-Based Method, Audio Lingual Method
6	Unit 9. Presentations 1 Reading: Personal Guidelines and Policy Manual/ Presentations Listening and Speaking: Giving a Reminder Writing: Summarize how to prepare a presentation	Communicative Method, Task-Based Method, Audio Lingual Method

7	Unit 10. Presentations 2 Reading: Tips for Business Success/Presentations Listening and Speaking: Identifying Weaknesses Writing: Summarizing ways to improve a presentation	Communicative Method, Task-Based Method, Audio Lingual Method
8	Midterm Exam	
9	Unit 11. Time Management Reading: Workplace Guru/ Advice Column Listening and Speaking: Giving Advice Writing: Writing an e-mail to an employee	Communicative Method, Task-Based Method, Audio Lingual Method
10	Unit 12. Team Building Reading: Project Overview Listening and Speaking: Describing Benefits Writing: Writing a Memorandum	Communicative Method, Task-Based Method, Audio Lingual Method
11	Writing Exam	
12	Unit 13. Negotiating Reading: Negotiating Listening and Speaking: Rejecting a Proposal Writing: writing an e-mail to a Supervisor	Communicative Method, Task-Based Method, Audio Lingual Method
13	Unit 14. Traveling 1 Reading: Arrivals Listening and Speaking: Identifying a Problem Writing: Writing an e-mail to your Assistant	Communicative Method, Task-Based Method, Audio Lingual Method
14	Unit 15. Traveling 2 Reading: Airport Rules and Regulations Listening and Speaking: Confirming Information Writing: writing a memo on how to check passengers in for flights	Communicative Method, Task-Based Method, Audio Lingual Method
15	Review for the Final Exam	Communicative Method, Task-Based Method, Audio Lingual Method
16	Final Exam	

Course Syllabus

#	Material / Resources	Information About Resources	Reference / Recommended Resources
1	Management I, Career Paths	Virginia Evans- Jenny Dooley- Henry Brown Express Publishing	

Method of Assessment

#	Weight	Work Type	Work Title
1	30%	Mid-Term Exam	Mid-Term Exam
2	60%	Final Exam	Final Exam
3	10%	Quiz	Quiz

Relationship between Learning Outcomes of Course and Program Outcomes

#	Learning Outcomes	Program Outcomes	Method of Assessment
1	Developing academic speaking, listening, writing, and reading skills	13,14	1,2,3
2	Identifying related terminology	13,14	1,2,3
3	Developing personal strategies for reviewing new related vocabulary	13,14	1,2,3
4	Using vocabulary in a variety of academic speaking, listening, writing, and reading activities	13,14	1,2,3
5	Discussing a variety of topics needed for work in the students' professions	13,14	1,2,3
6	Evaluating a variety of texts	13,14	1,2,3

PS. The numbers, which are shown in the column Method of Assessment, presents the methods shown in the previous table, titled as Method of Assessment.

Work Load Details

#	Type of Work	Quantity	Time (Hour)	Work Load
1	Course Duration	14	3	42
2	Course Duration Except Class (Preliminary Study, Enhancement)	14	2	28
3	Presentation and Seminar Preparation	0	0	0
4	Web Research, Library and Archival Work	0	0	0

5	Document/Information Listing	0	0	0
6	Workshop	0	0	0
7	Preparation for Midterm Exam	1	6	6
8	Midterm Exam	1	1	1
9	Quiz	1	6	6
10	Homework	0	0	0
11	Midterm Project	0	0	0
12	Midterm Exercise	0	0	0
13	Final Project	0	0	0
14	Final Exercise	0	0	0
15	Preparation for Final Exam	1	6	6
16	Final Exam	1	1	1
				90