

TOROS ÜNİVERSİTESİ

Faculty Of Health Sciences

Course Information

HUMAN RESOURCES MANAGEMENT					
Code	Semester	Theoretical	Practice	National Credit	ECTS Credit
		Hour / Week			
SKY318	Spring	3	0	3	4

Prerequisites and co-requisites	None
Language of instruction	Turkish
Type	Required
Level of Course	Bachelor's
Lecturer	Assoc.Prof.Dr. Abdullah ÇALIŞKAN
Mode of Delivery	Face to Face
Suggested Subject	None
Professional practise (internship)	None
Objectives of the Course	Discussing important current issues in the field of Human Resources, developing the ability to follow current issues and interpreting
Contents of the Course	Discussing the important concepts and applications of Human Resources with current examples and interpreting the main factors affecting the Human Resources decisions

Learning Outcomes of Course

#	Learning Outcomes
1	To be able to explain the place and importance and the functions of human resource management
2	To be able to explain work force planning
3	To be able to explain how to do job analysis
4	To be able to explain human resource recruitment and selection
5	To be able to prepare orientation and training programs
6	To be able to explain performance appraisal

Course Syllabus

#	Subjects	Teaching Methods and Technics
1	Place and importance of human resource management	Lecture, discussion, presentation
2	Functions of human resource management	Lecture, discussion, presentation
3	Work force planning	Lecture, discussion, presentation
4	Job analysis	Lecture, discussion, presentation
5	Job analysis	Lecture, discussion, presentation
6	Human resource recruitment and selection	Lecture, discussion, presentation
7	Human resource recruitment and selection	Lecture, discussion, presentation
8	Mid-term Exam	
9	Orientation and training programs	Lecture, discussion, presentation
10	Orientation and training programs	Lecture, discussion, presentation
11	Performance appraisal	Lecture, discussion, presentation

12	The issues of discipline	Lecture, discussion, presentation
13	Discipline	Lecture, discussion, presentation
14	Salary management	Lecture, discussion, presentation
15	Evaluation Period	Lecture, discussion, presentation
16	Final Exam	

Course Syllabus

#	Material / Resources	Information About Resources	Reference / Recommended Resources
1	SABUNCUOĞLU Zeyyat (2015), İnsan Kaynakları Yönetimi, Aktüel Yayınları, Bursa.		

Method of Assessment

#	Weight	Work Type	Work Title
1	40%	Mid-Term Exam	Mid-Term Exam
2	60%	Final Exam	Final Exam

Relationship between Learning Outcomes of Course and Program Outcomes

#	Learning Outcomes	Program Outcomes	Method of Assessment
1	To be able to explain the place and importance and the functions of human resource management	11,14	1,2
2	To be able to explain work force planning	11,14	1,2
3	To be able to explain how to do job analysis	11,14	1,2
4	To be able to explain human resource recruitment and selection	11,14	1,2
5	To be able to prepare orientation and training programs	11,14	1,2
6	To be able to explain performance appraisal	11,14	1,2

PS. The numbers, which are shown in the column Method of Assessment, presents the methods shown in the previous table, titled as Method of Assessment.

Work Load Details

#	Type of Work	Quantity	Time (Hour)	Work Load
1	Course Duration	14	3	42
2	Course Duration Except Class (Preliminary Study, Enhancement)	14	3	42
3	Presentation and Seminar Preparation	0	0	0
4	Web Research, Library and Archival Work	0	0	0
5	Document/Information Listing	0	0	0
6	Workshop	0	0	0
7	Preparation for Midterm Exam	1	10	10
8	Midterm Exam	1	1	1
9	Quiz	0	0	0
10	Homework	0	0	0
11	Midterm Project	0	0	0
12	Midterm Exercise	0	0	0
13	Final Project	0	0	0
14	Final Exercise	0	0	0

15	Preparation for Final Exam	1	4	4
16	Final Exam	1	1	1
				100