

# TOROS ÜNİVERSİTESİ

Faculty Of Economic, Administrative And Social Sciences  
International Finance ( English )

## Course Information

ENGLISH I					
Code	Semester	Theoretical	Practice	National Credit	ECTS Credit
		Hour / Week			
FLE101	Fall	3	0	3	5

<b>Prerequisites and co-requisites</b>	
<b>Language of instruction</b>	English
<b>Type</b>	Required
<b>Level of Course</b>	Bachelor's
<b>Lecturer</b>	Okt. Sena TEKELİ
<b>Mode of Delivery</b>	Face to Face
<b>Suggested Subject</b>	None
<b>Professional practise ( internship )</b>	None
<b>Objectives of the Course</b>	This course intends to develop students' language skills in their fields. This course is committed to practical communicative methodology.
<b>Contents of the Course</b>	This course is a 3 hour course aims to empower students with language which they need to carry out their career goals. To this end the course provide the students with background in major concepts and ample opportunities for students to build awareness and practice the language in real-life scenarios. The course provide opportunities to practice language students need for work in their profession.

## Learning Outcomes of Course

#	Learning Outcomes
1	Developing academic speaking, listening, writing, and reading skills
2	Identifying related terminology
3	Developing personal strategies for reviewing new related vocabulary
4	Using vocabulary in a variety of academic speaking, listening, writing, and reading activities
5	Discussing a variety of topics needed for work in the students' professions
6	Evaluating a variety of texts

## Course Syllabus

#	Subjects	Teaching Methods and Technics
1	Unit 1. Supply and Demand Reading: Supply and Demand Listening and Speaking: Asking about causes Writing: Sales Report	Communicative Method, Task-Based Method, Audio Lingual Method
2	Unit 2. Production Reading: Improve Production, Improve Business Listening and Speaking: Describing Benefits Writing: Writing an email to a supervisor	Communicative Method, Task-Based Method, Audio Lingual Method
3	Unit.3 Quality Standards Reading: Quality Control on the Assembly Line Listening and Speaking: Asking for an Opinion Writing: Filling out an Employee Suggestion Form	Communicative Method, Task-Based Method, Audio Lingual Method
4	Unit 4. Deadlines Reading: Deadlines Listening and Speaking: Asking about Progress Writing: Filling out a Memo	Communicative Method, Task-Based Method, Audio Lingual Method
5	Unit 5. Benchmarks Reading: Memorandum Listening and Speaking: Asking for Clarification Writing: Writing an e-mail to an Employee	Communicative Method, Task-Based Method, Audio Lingual Method
6	Unit 6. Controlling Operations Reading: Controlling Operations Listening and Speaking: Expressing	Communicative Method, Task-Based

	Reservation Writing: Writing a Paragraph about How to Increase Efficiency	Method, Audio Lingual Method
7	Unit 7. Product Details Reading: TechWare Listening and Speaking: Estimating Times Writing: Filling out advertisement	Communicative Method, Task-Based Method, Audio Lingual Method
8	Midterm Exam	
9	Unit 8. Pricing Reading: Pricing Listening and Speaking: Asking about Results Writing: Writing an E-mail to a supervisor	Communicative Method, Task-Based Method, Audio Lingual Method
10	Unit 9. Sales Reading: Effective Sales Techniques and Goals Listening and Speaking: Describing a Similar Experience Writing: Writing an Essay about Improving Sales Techniques	Communicative Method, Task-Based Method, Audio Lingual Method
11	Presentation Week	Presentation
12	Presentation Week	Presentation
13	Unit 10. Sales Forecasts Reading: June Sales Report Listening and Speaking: Advising Caution Writing: Writing a Sales Report	Communicative Method, Task-Based Method, Audio Lingual Method
14	Unit 11. Shipping Reading: Memo Listening and Speaking: Politely Interrupting Writing: Shipment Order Form	Communicative Method, Task-Based Method, Audio Lingual Method
15	Review for the Final Exam	Communicative Method, Task-Based Method, Audio Lingual Method
16	Final Exam	

## Course Syllabus

#	Material / Resources	Information About Resources	Reference / Recommended Resources
1	Management II, Carrer Paths	Virginia Evans- Jenny Dooley- Henry Brown Express Publishing	

## Method of Assessment

#	Weight	Work Type	Work Title
1	30%	Mid-Term Exam	Mid-Term Exam
2	60%	Final Exam	Final Exam
3	10%	Mid-Term Project	Mid-Term Project

## Relationship between Learning Outcomes of Course and Program Outcomes

#	Learning Outcomes	Program Outcomes	Method of Assessment
1	Developing academic speaking, listening, writing, and reading skills	14	1,2,3
2	Identifying related terminology	14	1,2,3
3	Developing personal strategies for reviewing new related vocabulary	14	1,2,3
4	Using vocabulary in a variety of academic speaking, listening, writing, and reading activities	14	1,2,3
5	Discussing a variety of topics needed for work in the students' professions	14	1,2,3
6	Evaluating a variety of texts	14	1,2,3

PS. The numbers, which are shown in the column Method of Assessment, presents the methods shown in the previous table, titled as Method of Assessment.

## Work Load Details

#	Type of Work	Quantity	Time (Hour)	Work Load
1	Course Duration	14	3	42
2	Course Duration Except Class (Preliminary Study, Enhancement)	14	5	70
3	Presentation and Seminar Preparation	0	0	0
4	Web Research, Library and Archival Work	0	0	0

5	Document/Information Listing	0	0	0
6	Workshop	0	0	0
7	Preparation for Midterm Exam	1	19	19
8	Midterm Exam	1	1	1
9	Quiz	0	0	0
10	Homework	0	0	0
11	Midterm Project	1	6	6
12	Midterm Exercise	0	0	0
13	Final Project	0	0	0
14	Final Exercise	0	0	0
15	Preparation for Final Exam	1	10	10
16	Final Exam	1	2	2
				<b>150</b>