

# TOROS ÜNİVERSİTESİ

Faculty Of Economic, Administrative And Social Sciences  
Psychology (English)

## Course Information

HUMAN RESOURCES MANAGEMENT					
Code	Semester	Theoretical	Practice	National Credit	ECTS Credit
		Hour / Week			
MAN403	Fall	3	0	3	5

<b>Prerequisites and co-requisites</b>	
<b>Language of instruction</b>	Turkish
<b>Type</b>	Elective
<b>Level of Course</b>	Bachelor's
<b>Lecturer</b>	
<b>Mode of Delivery</b>	Face to Face
<b>Suggested Subject</b>	
<b>Professional practise ( internship )</b>	None
<b>Objectives of the Course</b>	This course aims to introduce functions of human resource management and help improving fundamentals regarding organization management.
<b>Contents of the Course</b>	Strategic human resource management, job analysis and design, human resource planning, recruiting and selection, training, career planning, performance appraisal, compensation, employee rights and responsibilities

## Learning Outcomes of Course

#	Learning Outcomes
1	Define concepts of HRM
2	Explain HRM through strategic perspective
3	Explain job analysis and design
4	Explain orientation, training and career planing
5	Explain job and performance evaluation and their methods
6	Explain job security

## Course Syllabus

#	Subjects	Teaching Methods and Technics
1	Introduction: Basic concepts and information about HRM	Power Point Slides
2	Strategic HRM	Power Point Slides
3	Job analysis and design	Power Point Slides
4	Human resource planning	Power Point Slides
5	Recruiting and selection	Power Point Slides
6	Orientation and Training	Power Point Slides
7	Career Planning	Power Point Slides
8	Mid-term Exam	Multiple Choice Exam
9	Perfomance Appraisal	Power Point Slides
10	Job evaluation	Power Point Slides

11	Compensation	Power Point Slides
12	Job security	Power Point Slides
13	Employee-Employer Relations	Power Point Slides
14	Project Presentations	Student's Power Point Slides
15	Overview	Power Point Slides
16	Final Exam	Multiple Choice Exam

## Course Syllabus

#	Material / Resources	Information About Resources	Reference / Recommended Resources
1	İnsan Kaynakları Yönetimi: Stratejik Bir Yaklaşım. Özgen, Hüseyin ve Yalçın, Azmi. Nobel Kitabevi, Adana, 2010.		
2	Türkiye’de İnsan Kaynakları Yönetimi Uygulamaları, Danışman, Ali. Nobel Kitabevi, Adana, 2008.		

## Method of Assessment

#	Weight	Work Type	Work Title
1	40%	Mid-Term Exam	Mid-Term Exam
2	60%	Final Exam	Final Exam

## Relationship between Learning Outcomes of Course and Program Outcomes

#	Learning Outcomes	Program Outcomes	Method of Assessment
1	Define concepts of HRM		1,2
2	Explain HRM through strategic perspective		1,2
3	Explain job analysis and design		1,2
4	Explain orientation, training and career planing		1,2
5	Explain job and performance evaluation and their methods		1,2
6	Explain job security		1,2

PS. The numbers, which are shown in the column Method of Assessment, presents the methods shown in the previous table, titled as Method of Assessment.

## Work Load Details

#	Type of Work	Quantity	Time (Hour)	Work Load
1	Course Duration	14	3	42
2	Course Duration Except Class (Preliminary Study, Enhancement)	14	5	70
3	Presentation and Seminar Preparation	0	0	0
4	Web Research, Library and Archival Work	0	0	0
5	Document/Information Listing	0	0	0
6	Workshop	0	0	0
7	Preparation for Midterm Exam	0	0	0
8	Midterm Exam	1	1	1
9	Quiz	0	0	0
10	Homework	0	0	0
11	Midterm Project	0	0	0
12	Midterm Exercise	0	0	0

13	Final Project	0	0	0
14	Final Exercise	0	0	0
15	Preparation for Final Exam	1	14	14
16	Final Exam	1	1	1
				<b>128</b>