

TOROS ÜNİVERSİTESİ

Faculty Of Economic, Administrative And Social Sciences
Psychology (English)

Course Information

HUMAN RESOURCES MANAGEMENT					
Code	Semester	Theoretical	Practice	National Credit	ECTS Credit
		Hour / Week			
MAN403	Fall	3	0	3	5

Prerequisites and co-requisites	
Language of instruction	Turkish
Type	Elective
Level of Course	Bachelor's
Lecturer	
Mode of Delivery	Face to Face
Suggested Subject	
Professional practise (internship)	None
Objectives of the Course	This course aims to introduce functions of human resource management and help improving fundamentals regarding organization management.
Contents of the Course	Strategic human resource management, job analysis and design, human resource planning, recruiting and selection, training, career planning, performance appraisal, compensation, employee rights and responsibilities

Learning Outcomes of Course

#	Learning Outcomes
1	Define concepts of HRM
2	Explain HRM through strategic perspective
3	Explain job analysis and design
4	Explain orientation, training and career planing
5	Explain job and performance evaluation and their methods
6	Explain job security

Course Syllabus

#	Subjects	Teaching Methods and Technics
1	Introduction: Basic concepts and information about HRM	Power Point Slides
2	Strategic HRM	Power Point Slides
3	Job analysis and design	Power Point Slides
4	Human resource planning	Power Point Slides
5	Recruiting and selection	Power Point Slides
6	Orientation and Training	Power Point Slides
7	Career Planning	Power Point Slides
8	Mid-term Exam	Multiple Choice Exam
9	Perfomance Appraisal	Power Point Slides
10	Job evaluation	Power Point Slides

11	Compensation	Power Point Slides
12	Job security	Power Point Slides
13	Employee-Employer Relations	Power Point Slides
14	Project Presentations	Student's Power Point Slides
15	Overview	Power Point Slides
16	Final Exam	Multiple Choice Exam

Course Syllabus

#	Material / Resources	Information About Resources	Reference / Recommended Resources
1	İnsan Kaynakları Yönetimi: Stratejik Bir Yaklaşım. Özgen, Hüseyin ve Yalçın, Azmi. Nobel Kitabevi, Adana, 2010.		
2	Türkiye'de İnsan Kaynakları Yönetimi Uygulamaları, Danışman, Ali. Nobel Kitabevi, Adana, 2008.		

Method of Assessment

#	Weight	Work Type	Work Title
1	40%	Mid-Term Exam	Mid-Term Exam
2	60%	Final Exam	Final Exam

Relationship between Learning Outcomes of Course and Program Outcomes

#	Learning Outcomes	Program Outcomes	Method of Assessment
1	Define concepts of HRM		1,2
2	Explain HRM through strategic perspective		1,2
3	Explain job analysis and design		1,2
4	Explain orientation, training and career planing		1,2
5	Explain job and performance evaluation and their methods		1,2
6	Explain job security		1,2

PS. The numbers, which are shown in the column Method of Assessment, presents the methods shown in the previous table, titled as Method of Assessment.

Work Load Details

#	Type of Work	Quantity	Time (Hour)	Work Load
1	Course Duration	14	3	42
2	Course Duration Except Class (Preliminary Study, Enhancement)	14	5	70
3	Presentation and Seminar Preparation	0	0	0
4	Web Research, Library and Archival Work	0	0	0
5	Document/Information Listing	0	0	0
6	Workshop	0	0	0
7	Preparation for Midterm Exam	0	0	0
8	Midterm Exam	1	1	1
9	Quiz	0	0	0
10	Homework	0	0	0
11	Midterm Project	0	0	0
12	Midterm Exercise	0	0	0

13	Final Project	0	0	0
14	Final Exercise	0	0	0
15	Preparation for Final Exam	1	14	14
16	Final Exam	1	1	1
				128